



The In Touch

Volume 55, Issue 2

Our Mission: To Seek, Know, Love and Serve Christ in all Persons and in all Creation

Ramblings from the Vestry....

Holy Trinity Episcopal Church 2019 Vestry Report

Vestry Members: (6 – need 7)

Senior Warden: Carol Grim

Junior Warden: Melanie Mattsen

Secretary: Georgeann Wright

Member: Mike Noland

Member: Jeannie Strand

Member: Erik Strand

Church Treasurer: Andy Wright

Authorized signatories: Andrew Wright, Trish Bernard, Michele Dahlin

Church Secretary: Karen Walls

2019 The year of the pigeons.

Proposed 2019 budget was developed by Andy Wright and approved by the Vestry.

Diocesan assessment was paid in full (\$4,785.84 or \$398.82/month).

Church Mutual Insurance audit was received and completed. Church Mutual property insurance for 2019 was paid (\$3,845).

The Pooled Investment Fund continues to be a very positive move for our church. The treasurer's report will detail this. The vestry is interested in combining our three accounts for simplified reporting.

Chair lift installed in entry to provide access to sanctuary level. State license purchased, electrical service run from basement, and chair purchased and installed. (St. of Minnesota \$70, Arrow Lift \$2,500 and Advanced Electric \$500)

Ice at the curb was addressed by Michelle Dahlin providing a 10' X 30" palm fiber no slip ice mat.

The vestry chose to participate in a church advertising program offered by the International Falls Journal to post service times, dates and additional information (\$10/week). A total of \$785.60 was spent on ads for 2019.

Leann Crompton coordinates with Karen Walls when she comes in to practice on the organ to comply with safe church standards.

Huffaker provided lawn (\$285) and snow service (\$455). An additional payment was made to Backus Community Center for use/maintenance of parking lot (\$250).

Annual gift of \$20,000 from Art Corrin estate gratefully received and split between capital building account and general expenses. This is the 6th year of a 10-year annual gift.

Northeast Mission Area dues paid (\$50).

Shrove Tuesday pancake supper held on March 5, 2019, netted \$171.

Mike Noland and Andrew Wright started replacing glass panes in the vestry room with clear textured plexiglass and filled a small hole in the outside layer of glass. They plan to continue with this project by replacing the bottom windows also to let in more light and provide privacy.

Approved a subscription to Wordpress.com software to keep ads off our web site (\$49.80).

Approved the use of the church basement for a shower, a birthday party and rosette frying by SOS volunteers. Two showings of the film "Inconvenient Truth Sequel" with discussion were held on Earth Day, April 22.

Outdoor entry sconces were changed to LED bulbs.

Mike Noland sourced and provided two additional dish washer racks to improve clean-up efficiency (\$61.57).

The Sunday School requested use of their funds for putting in a shade garden under the cedar tree.

Some of the basement hot water heat pipes were over wrapped with foam insulation and need to be painted or covered. There was no asbestos in the original wrap.

Summer services at Voyageurs National Park - Rainy Lake Visitor Center were scheduled for July 21, August 4 and 18, 2019. Mike Nolan provided a picnic following the final service. Members of Faith United Church of Christ joined us at these services.

ServiceMaster cleaned and sealed the kitchen, basement areas, and slate entry floors in the late spring (\$837).

Our Parochial report was filled out, signed and submitted on time.

Small Town Tech installed a system for streaming video of our church services over the Internet to Facebook (\$1,327.50). To accommodate this, the old 2011 computer in the secretary's office was replaced with a refurbished computer (\$859).

Pigeon droppings were power washed and disposed of from the North and South wall trim, door, light fixture and walkways of the church by ServiceMaster in May at an estimated \$45/hour (total: \$200). ServiceMaster hired a lift from Tollefsrud's to reach the upper walls. Bird spikes and adhesive were ordered from Bird•B•Gone and installed by Tollefsrud's (spikes \$220.98. + installation using lift \$390). The remaining bird spikes were installed in July by Wilber Tveit on the East wall to deter the pigeons from the air conditioning pipes. The total cost of deterring the pigeons: \$810. They have now found a tiny ledge on the East side on which to roost. God help us.

Request made for ECMN Missioner for Finance, Jennifer Gamberg to visit HTEC for a review of our accounting processes and make suggestions as well as share information on the ECMN Pooled Investment Fund. No visit occurred.

The vestry voted to reinvest the two Certificates of Deposit with Edward Jones totaling \$10,000 from the memorial fund.

Wood Interiors built and installed two new cabinets in the kitchen to accommodate flatware storage, coffee making, table setting supplies and a garbage/recycle center (\$1,219).

Wednesday Lenten soup suppers were held at Zion Lutheran. Purchased soups and supplies were utilized (\$642.).

Mentor training for the ministry team was done by Pastor Andy Berry of Littlefork Lutheran Church. ECMN pays for this.

A joint team and vestry meeting was held on May 7. The Reverend Able Musonda Ngandwe attended our joint meeting after arriving to serve St. John's Anglican Church in Fort Frances. Pastor Andy Berry provided guidance and advice.

The Discretionary Fund received the budgeted \$500 transfer from the general fund. The Discretionary Fund is also supported by generous gifts, especially from team members services such as funerals and weddings.

The microphone system was evaluated, samples from other organizations were tried and a new microphone ordered from Small Town Tech to improve the audio for on-line Facebook delivery of our worship services (\$384).

HTEC owns both copy machines and has a maintenance contract with MARCO on the one in the secretary's office. Per-copy prices will increased in 2020 to \$0.117108/color copy and \$0.019772/black & white copy.

A relay/control module was replaced on the heating system by Shannon's Plumbing (\$807).

The Total Ministry Team members, Vestry and Servants of Shelter sought and received a \$5,000 Missional Innovative Partnership Grant from ECMN to provide support for the homeless in our community. This is being held in the general fund until utilized by SOS.

The outreach funds from the Vestry budget and a generous donor/member were used for the Salvation Army Angel Tree and Falls Elementary School end-of-year carnival (\$400 each).

An internal audit exchange or financial review was performed in Grand Rapids by Andrew Wright, Mell Mattsen, and Mike Nolan from HTEC and Colleen Nardone, Lynn DeGrio and Larke Huntley of Christ Church in Grand Rapids. ECMN audit forms were followed. Suggestions included adding a second signature on checks, a statement to confirm acceptance of the monthly financial report and discretionary fund report, counting of receipts: cash and checks by two people, and acknowledgement of pledge contributions with the statement that "any goods or services received were of intangible benefit."

Safe Church training attended by Mell Mattsen, Lee Grim and Carol Grim while at the annual convention emphasized the need for a disaster plan for to cover fire, tornadoes, etc. The vestry participated in a hazard analysis worksheet and named fire and tornado as the top concerns with severe winter storm threat and a loss of utilities as secondary threats. An emergency plan is in the works. ECMN requires a one-hour congregational training per-year on emergency response and planning. A train-the-trainer Safe Church on-line session, when available, will be attended by Mell Mattsen and Lee Grim.

A portable ramp was purchased by the discretionary fun for the outside steps (\$129). A wheel chair was donated and rehabilitated by Andrew Wright and Lee Grim to increase access to the church.

Advanced Electric revised the fixture and installed an LED bulb in the outdoor sidewalk wall lamp and installed an LED bulb in the steeple floodlight (\$369). He also replaced an LED bulb in the sanctuary. Electrician Brian Johnson will order an appliance to help with sanctuary bulb replacement.

Small Town Tech offered to provide an estimate for streaming from the basement TV to the vestry room TV to increase accessibility for informational meetings. No action taken yet.

Group travel to the January 13, 2020, bishop X candidate interview in Duluth was explored and found to be too expensive. This was made available in the vestry room on the large screen TV through Facebook.

The annual meeting was scheduled for January 19, 2020, and proper notice provided as per our Bylaws.

Respectfully submitted,
D. Carol Grim, Senior Warden

Suggestions from energy audit (2018) and other sources:

- Do not stack **anything** against radiators (Sunday school room, storage room, undercroft) This is for heating efficiency and safety.
- Install heat pump/electric water heater (less energy use as it will use excess heat produced by boiler and will replace dehumidifier) (contact Ted Brokow at City of IF for information)
- Set back thermostats during weekdays as appropriate
- Install energy star refrigerator
- Consider replacing cook stoves/ovens with energy star appliances
- Do not use fan in kitchen. Dismantle kitchen fan and sell motor
- Change kitchen, entry hall, secretary, and priest office lights to LED tubes
- 3Change outside door side lights to LED
- 3Hire electrician to change outside sidewalk and steeple lights to LED
- Change sign tube light to LED
- Wash air conditioning unit filters and dust unit to prevent moisture dripping on furniture
- Change AC units to heat pump style to save on AC
- Discontinue use of dehumidifiers in winter
- Add fans in sanctuary to direct heat downward
- Move sanctuary thermostat, currently installed above a heating unit, to hall and use wireless thermostat with receiver/senders in sanctuary
- Bring in the program “Honoring Choices Minnesota” for individuals preparing advance directives

Historic notes:

- New Boiler installed: 12/17/07
- Two boiler repairs in 2018: \$1343 (Corrins) and one in 2019: \$807.
- Sanctuary lighting changed to LED in 2012
- Rebate for lighting received Nov. 2015: \$489.91
- New kitchen cabinetry installed in 2019 (\$1,219)
- Worship service delivery by Facebook started 2019
- Physical accessibility improved in 2019

Continuing discussions and challenges:

- physical accessibility
- use of building by outside groups (Safe Church)
- distribution of keys
- need for additional Safe Church Training
- address topics in energy audit
- address “Move to Amend”
- updating of facility – aging building
- addition of smoke/carbon monoxide detectors

2020 Vestry members

Georgeann Wright, Melanie Mattsen, Mike Noland, Caryn Noland,
Carolyn Davison, Tricia Brennard, Carolyn Mount

Community Café 2020

Holy Trinity Volunteer Dates

March 26th, April 30th, June 25th, Sept. 24th, October 29th



Shrove Tuesday February 25th Pancake
Supper 5:30-6:30 pm



- 2/3 ~ **Tessa Walls** (daughter of Bill & Karen
granddaughter of Donna Day)
- 2/3 ~ **Morgan Rud** (daughter of Tara,
granddaughter of Cindy Cassibo)
- 2/5 ~ **Neve Oettinger** (daughter of Pam,
granddaughter Carolyn Davison)
- 2/9 ~ **Waiva Menefee**
- 2/14 ~ **Jessie Ottem**
- 2/22 ~ **Carolyn Davison**
- 2/22 ~ **Grace O'Kane** (daughter of Heather,
granddaughter Andy & Georgeann Wright)
- 2/28 ~ **Audrey Leeman**



- 2/9 ~ **Dean Tveit**
- 2/12 ~ **Dacota Lehman**
- 2/23 ~ **Jim Davison**

February '20 Sunday Service Lay Responsibilities

Dates	Celebrants	Acolytes	Lectors & Lessons	Greeters
<p>2</p> <p>Holy Eucharist 10:00 am Jesus Christ in the Temple</p>	<p>Rev. Samantha Crossley Deacon: Lee Grim</p>	<p>Lee Grim</p>	<p>Carolyn Mount Lee Grim</p>	<p>Carolyn Mount</p>
<p>9</p> <p>Holy Eucharist 10:00 am 5th Sunday after Epiphany</p>	<p>Rev. Samantha Crossley Deacon: Lee Grim</p>	<p>Lee Grim</p>	<p>Jeanne Corrin Lee Grim</p>	<p>Carolyn Johnson</p>
<p>16</p> <p>Holy Eucharist 10:00 am 6th Sunday after Epiphany</p>	<p>Rev. Samantha Crossley Deacon: Lee Grim</p>	<p>Lee Grim</p>	<p>Georgeann & Andy Wright</p>	<p>Georgeann & Andy Wright</p>
<p>23</p> <p>Holy Eucharist 10:00 am Last Sunday after Epiphany</p>	<p>Rev. Samantha Crossley Deacon: Lee Grim</p>	<p>Lee Grim</p>	<p>Molly Pavleck Lee Grim</p>	<p>Carolyn Davison</p>
<p>26</p>  <p>Holy Eucharist 7:00 pm Ash Wednesday</p>	<p>Rev. Samantha Crossley Deacon: Lee Grim</p>	<p>Lee Grim</p>		



February 2020



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1 Altar Guild
						Donna & Karen
2	3	4	5	6	7	8 Altar Guild
Holy Eucharist 10:00 a.m. Happy Groundhog Day! 						Flossie & Georgeann
9	10	11	12	13	14	15 Altar Guild
Holy Eucharist 10:00 a.m.	Ruby's Pantry Reg. 4:30 Dist. 5-6:30	Vestry 4:45 pm Team 6:00				Flossie & Georgeann
16	17	18	19	20	21	22 Altar Guild
Holy Eucharist 10:00 a.m. Good Sam Service 2:00		Newsletter Deadline (Sam)				Carolyn & Molly
23	24	25	26	27	28	29 Altar Guild
Holy Eucharist 10:00 a.m.		 Shrove Pancake Supper 5:30 -6:30pm	 Ash Wednesday Service 7:00 pm			Carolyn & Molly